



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Bill Bryant
John Creighton
Rob Holland
Gael Tarleton

Chief Executive Officer

Tay Yoshitani

Web site:

www.portseattle.org

E-mail:

Commission-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

SPECIAL MEETING

Date: December 6, 2011

ORDER OF BUSINESS

- 11:30 a.m. 1. Call to Order
Recess to:
2. Executive Session, if necessary*
- 1:00 p.m. Call to Order or reconvene to Open Public Session
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar**
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of October 4, 2011.

4. SPECIAL ORDER OF BUSINESS

- a. The Port Centennial 1911-2011. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed, video is available upon request)

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Authorization for the Chief Executive Officer to execute appropriate contract documents, including amendments, to continue to receive software and hardware maintenance services for the Airport's Direct Digital Control System. Authorization is being requested to execute contract documents for service through December 2016. This system is utilized to operate and maintain many of the mechanical systems throughout the Airport. The cost of this annual service is \$359,000 including tax for up to five years for total payments estimated at \$1,793,100. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

Revised December 2, 2011:
Convening Time for Executive Session changed.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to execute appropriate contract documents, including amendments, to continue to receive elevator and escalator maintenance and repair services for all elevators, escalators and moving walks at the Seattle Tacoma International Airport, excluding the Rental Car Facility. Authorization is being requested to execute Airport contracts via the Statewide Contract for service over a five year period through December 2016. The budgeted cost of this service for the year 2012 is \$3,062,000 including tax. Costs will be determined annually and included in each forthcoming annual budget. ([memo](#) enclosed)
- c. Authorization for the Chief Executive Officer to advertise and execute a major construction contract and provide installation of computer hardware by Port staff for the South Satellite Common-Use Infrastructure Expansion project at Seattle-Tacoma International Airport, for \$2,403,500 out of a total projected program cost of \$2,909,500 (CIP #C800276). ([memo](#) enclosed)
- d. Authorization to (1) advertise and execute a major construction contract and (2) authorize Port Construction Services to perform Regulated Material Management design and monitoring for the C22 connection to C1 Baggage Handling System (BHS), C1 make up device 1 (C1-MK1) replacement at Seattle-Tacoma International Airport. The amount of this request is \$3,604,000. The total cost of the C22 BHS connection to C1 / C1-MK1 Replacement / TC3 Replacement project is \$5,335,000. The currently estimated capital cost of the airline realignment is \$38 – \$42 million, and the total overall estimated total capital and expense cost is \$58 – \$72 million. ([memo](#) and [attachment](#) enclosed)
- e. Authorization for the Chief Executive Officer to authorize design of the Miscellaneous Building Improvements – Airline Realignment at Seattle-Tacoma International Airport. This authorization is for \$1,721,000 of a total project cost of \$7,922,000. The currently estimated capital cost of the airline realignment is \$38 – \$42 million, and the overall estimated total capital and expense cost is \$58 – \$72 million. (CIP #C800475). ([memo](#) and [attachment](#) enclosed)
- f. Authorization for the Chief Executive Officer to authorize design of the Airline Tenant Improvements – Airline Realignment at Seattle-Tacoma International Airport. This authorization is for \$3,776,000. The currently estimated total expense cost of the airline realignment is \$20 – \$30 million, and the overall estimated total expense and capital cost is \$58 – \$72 million (CIP #C800475). ([memo](#) and [attachment](#) enclosed)
- g. Authorization or the Chief Executive Officer to execute a lease and concession agreement with Airport Management Services, LLC, a Seattle Joint Venture (dba Hudson Group) to operate “Hudson Marketplace” in the Airport’s Central Terminal for a term of seven years. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed)

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Authorization for: (1) Annual authorization for a total of \$56,500,000 including: (a) Spending \$23,600,000 in 2012 for Environmental Remediation Liabilities; and (b) Obligating contracts (POs) valued at \$32,900,000 in 2012 for work that will be performed in later years. (2) Commission approval of the five-year spending plan of \$91,100,000 for the Environmental Remediation Liability Program for Seaport, Real Estate and Airport for 2012 through 2016. ([memo](#), [attachment 1](#), [attachment 2](#), and [attachment 3](#) enclosed)
- b. Authorization for the Chief Executive Officer to proceed with construction of the Terminal 18 Pilot Pile Cap Repair and Maintenance Project using Port Construction Services, Maintenance Crews and Small Works Contractors for an additional estimated cost of \$700,000, bringing the total authorized cost of this project to \$1,000,000. Expenditures incurred and payable in 2012 are included in the 2012 Operating Expense Budget (PID #104559). ([memo](#) and [attachment](#) enclosed)

7. STAFF BRIEFINGS

- a. Fishermen’s Terminal 20-Year Plan and Net Shed Briefing. ([memo](#), [attachment 1](#), [attachment 2](#), and [PowerPoint](#) enclosed)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as “Staff Briefings” or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under “New Business”. All testimony provided under “New Business” is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)